

TUTORIAL 12

Team Reflection

1. Discuss:

- What went well in your project?
- What challenges did you face?
- How can these lessons improve future projects?

2. Document:

- Use a table or bullet points to capture team insights.

Mock Q&A

1. Prepare Answers:

- Why did you choose this solution?
- What improvements would you suggest?

2. Practice:

- Assign one person to ask questions while others respond.
- Rotate roles then repeat.

Presentation Practice

1. Structure Check:

- Review the logical flow:
Introduction → Key Findings → Conclusion
- Ensure visuals support your message.

2. Peer Feedback:

- Present a draft to teammates and get constructive feedback on clarity and engagement.

Body Language & Delivery

1. Rehearse:

- Focus on posture, gestures, and eye contact.
- Practice speaking confidently and clearly.

2. Tips:

- Avoid fidgeting, maintain a steady pace.